

Office of the Clerk
U.S. House of Representatives
Washington, DC 20515-6601

September 16, 2024

The Honorable Bryan Steil
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

The Honorable Joe Morelle
Ranking Member
Committee on House Administration
1216 Longworth House Office Building
Washington, DC 20515

Dear Chairman Steil and Ranking Member Morelle,

Pursuant to Section 504 of House Resolution 756 from the 116th Congress, I am submitting this quarterly report about establishing and maintaining a database of votes taken in Committees.

Committee Voting Module and Centralized Committee Portal

With your assistance, my office received initial funding from the fiscal year 2023 Modernization Initiatives Account to begin building the next-generation platform for managing Committee work. This funding allows us to collaborate with vendor partners to build the infrastructure for a Committee portal and to develop the first three modules:

- Committee Vote Module: a tool for managing Committee votes as data
- Committee Referral Module: a tool for informing Committee staff which bills are referred to each Committee
- Committee Membership Module: a tool for managing Member names and rank order for Committee and Subcommittee rosters and official tally sheets

The product team comprises staff from our Legislative Computer Systems division, the Office of the Chief Administrative Officer's (CAO's) House Digital Service team, the vendor, and subject matter experts. Since the last report, they have—

- Completed procurement activities and onboarded vendor staff, contractors, and subcontractors
- Conducted the project kickoff
- Began gathering user requirements and user experience (UX) tasks, which include conducting eleven interviews with staff from nine Committees, wireframing and design activities, and planning for additional interviews
- Initiated backend data modeling activities and related infrastructure tasks
- Completed three two-week sprints

Long term, our aim is to build additional capabilities, including a replacement for the backend application that Committees use to publish meetings on the Committee Repository (docs.house.gov/committee). I shared these ideas and related matters in my May 8 testimony.¹

Committee Repository and Deconflict Committee Scheduler

As the Committee is aware, Clerk staff provide draft and published Committee Repository data for CAO's Deconflict Committee Scheduler and HouseCal (calendar.house.gov). We continue to support these products but have no significant updates to report.

Additionally, we continue to teach Committee staff how to use the Committee Repository and the Deconflict Committee Scheduler during our instructor-led, virtual workshops. We have hosted eleven workshops since the start of the Congress. Since the last report, we have conducted one-on-one training sessions in response to Committee staff turnover.

Finally, unless otherwise directed, we will submit the next report on Committee votes and related Committee functions on or before January 15, 2025. If you or others on the Committee have questions, please do not hesitate to contact me.

Sincerely,



Kevin F. McCumber
Acting Clerk of the House

cc: The Honorable David Valadao, Chairman, Legislative Branch Appropriations Subcommittee
The Honorable Adriano Espaillat, Ranking Member, Legislative Branch Appropriations Subcommittee
Chief Administrative Officer Catherine L. Szpindor

¹ <https://www.govinfo.gov/content/pkg/CHRG-118hrg56082/pdf/CHRG-118hrg56082.pdf>.